

## Alcohol Beverage Application Fee & Alcohol License Fee

An application fee for alcoholic beverages will be payable upon application by cash or certified check for the purpose of as follows:

- |  |           |
|--|-----------|
| (a) Malt beverages and wine                    | \$ 100.00 |
| (b) Distilled spirits, malt beverages and wine | 200.00    |

The application fee will not be refunded to the applicant if the application is denied or for any other circumstances. Application fees will not be prorated.

### Sec. 10-42. License fees

A license fee for alcoholic beverages will be payable upon application by cash or certified check and at annual renewal as follows:

- |  |            |
|--|------------|
| (a) Malt beverages and wine, wholesale   | \$ 600.00  |
| (b) Malt beverages and wine, retail sales, for consumption on premises to include package sales                                      | \$ 500.00  |
| (c) Malt beverages and wine, retail sales, package sales   | \$ 400.00  |
| (d) Distilled spirits, malt beverages and wine, restaurants only, (retail sales, for consumption on premises only; no package sales) | \$1,500.00 |

**THE FOLLOWING INFORMATION WILL BE NEEDED BEFORE THE CONSIDER  
THE CITY OF KEYSVILLE CAN CONSIDER YOUR APPLICATION FOR  
APPROVAL.**

1. Application must be completed, signed and notarized. Include two current passport photographs. **(Application must be typed)**
2. Personnel statement completed.
3. Business license application completed.
4. Plat of property showing distance from the nearest church, school, library, and public recreation area.  
**NOTE:** If application is a liquor store you must be one mile and a half from the nearest liquor store. In addition to the 300 feet or more which is the required distance from the nearest church, school, library and public recreations.
5. A lease, deed or sale contract should be submitted the time of application.
6. Financial statement showing where the monies are coming to start-up new business.
7. A list of all corporate officers.
8. Applicant needs to initial items #17 on the application.
9. Applicant will need a Board of Health Certificate from the Health Department before purchasing the alcohol License. Also notify the State Department. **(BURKE COUNTY)**
10. Have a valid Drivers License to copy available.  
**NOTE:** In case of an address change, please have driver's license changed and submit a copy to the alcohol license department at your earliest convenience.
11. Must pass inspection by the Burke County Fire Department before a license will be issued.
12. All consumption on premise liquor license are required to report Excise Taxes to this office by the 20<sup>th</sup> of each month.
13. Finger Prints: Burke County Sheriff Department
14. Application fee.

# Town of Keysville

## Application for Alcoholic Beverage License

In accordance with Chapter 14 of the Code of Ordinances of the Town of Keysville, Georgia, any person desiring to carry on the business of selling alcoholic beverages in the Town shall file this application with the Town Clerk.

### Application Fee only:

- \$100.00 Beer & Wine only
- \$200.00 Distilled Spirits, Beer & Wine

### Business License Being requested:

- \$600.00 MALT BEVERAGES(Beer) AND WINE, WHOLESALE
- \$500.00 MALT BEVERAGES(Beer) AND WINE, RETAIL SALES PACKAGE SALES FOR CONSUMPTION ON PREMISES
- \$400.00 MALT BEVERAGES(Beer) AND WINE,RETAIL SALES,PACKAGES SALES
- \$1,500.00 DISTALLED SPIRITS,MALT BEVERAGES(Beer) AND WINE,RESTAURANTS ONLY

Name of Applicant: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Social Security No.: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Are you a U.S. Citizen? ( ) Yes ( ) No

Are you a legal resident alien of the U.S.? ( ) Yes ( ) No

Residential Street Address of Applicant: \_\_\_\_\_

Residential Mailing Address of Applicant if not the same as above: \_\_\_\_\_

Previous Residential Street Address of Applicant in the last ten (10) years: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

Business Federal Employer Identification Number 'EIN) \_\_\_\_\_

Physical Address of Premises for which license is sought: \_\_\_\_\_

### Form of Business:

- Sole Proprietorship
- Partnership
- Corporation
- Other

List the names, residential addresses and titles of all owners, partners, officers, directors, managers, stockholders owning more than 10% of any type stock, persons holding any note, mortgage or bill of sale to secure debt against the business parties having an interest other person in control. \_\_\_\_\_

Have you or any of the above described individual been convicted in the last 10 years of any felony, misdemeanor, or violation of municipal ordinances other than non-DUI related traffic offenses of any federal state county or municipal court? ( ) Yes or ( ) No if yes explain: \_\_\_\_\_

I swear that the above information and all other submitted is true and correct to the best of my knowledge and belief. I hereby authorize the City of Keysville to receive any criminal history records information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia. I authorize the City of Keysville to make other types of inquiries and conduct investigations pertaining to the requirements and qualification to hold an Alcoholic Beverage License. If I am applying for a license that include the sale of distilled spirits, I further authorize the City of Keysville to collect a full set of fingerprints that will be forwarded to the Georgia Bureau of Investigations for criminal history background Check.

**Race** \_\_\_\_\_ **(Required for proper collection of criminal history information)**

*To be completed by Waynesboro Police Department:*

*Fingerprints have been collected and submitted to the BGI for criminal history background check:*

*Officers' Signature:* \_\_\_\_\_

*Date of Collection and Submission* \_\_\_\_\_

**Approval Checklist:**

- Business inspected to confirm compliance with ordinance**
- All information and items required and requested for application have been supplied including application fee and annual license fee.**
- Building conforms to current building codes and city regulations**
- Distance requirement have been met**
- Business meets the requirement and definition of restaurant in the ordinance**
- Applicants applying for a license to sell distilled spirits must allow a complete set of fingerprints to be taken and forwarded to the GBI for background check into criminal activity.**

*To be completed by the City administrator/Clerk on Behalf of the City Council:*

*Date Completed Application Received Pending Council Approval:*

*Date of Council Meeting:* \_\_\_\_\_ ( ) *Approved* ( ) *Disapproved*